

# WILLS POINT ECONOMIC DEVELOPMENT CORPORATION ASSISTANCE APPLICATION FORM & REQUIREMENTS

To assist you in identifying the most suitable area in Wills Point for your business, please complete the blanks to the extent that information is known or can be released. ***This information will be kept confidential.***

## I. CORPORATE INFORMATION

Company _____	Contact _____
Address _____	Title _____
City _____	Phone _____
State/Province _____	Fax _____
Zip/Postal Code _____	Parent Company _____
Facility Type: ( ) Expansion/Location	( ) Distribution
( ) Assembly	( ) Fabrication
( ) Retail	( ) Wholesale
( ) Other _____	

## II. PERSONNEL

Current Information: Salary Employees Payroll \_\_\_\_\_  
Hourly Employees Payroll \_\_\_\_\_  
Average Annual Commissions Paid \_\_\_\_\_

Employment within one year of start-up \_\_\_\_\_ Peak Employment \_\_\_\_\_

Number of Personnel to be transferred to new location \_\_\_\_\_

Number of Personnel to be hired for new location \_\_\_\_\_

Types of skilled labor required from local area \_\_\_\_\_

---

## III. MARKET

Approximate amount of annual purchases made by company subject to sales and use tax: \$ \_\_\_\_\_

Approximate amount of annual sales of goods and/or services made by the company that are subject to sales and use tax: \$ \_\_\_\_\_

Product(s) of Proposed Facility \_\_\_\_\_

---

Raw Material and Origins \_\_\_\_\_

---

Market Areas: ( ) State ( ) National ( ) International

**WILLS POINT ECONOMIC DEVELOPMENT CORPORATION  
ASSISTANCE APPLICATION FORM & REQUIREMENTS**

**IV. BUILDING SITE**

Projected Time Frame: (Start Date and Completion Date) \_\_\_\_\_

An existing building is:      ( ) Required              ( ) Preferred              ( ) Unnecessary  
Desire:                              ( ) Lease                      ( ) Purchase              ( ) Lease/Option to Purchase

Total Building              \_\_\_\_\_ sq. ft.                      Production              \_\_\_\_\_ sq. ft.

Warehouse                      \_\_\_\_\_ sq. ft.                      Office                      \_\_\_\_\_ sq. ft.

Outside Storage              \_\_\_\_\_ sq. ft.

Type of Construction \_\_\_\_\_

Size of Site                      \_\_\_\_\_ acres                      Parking for \_\_\_\_\_ cars

Other building/side requirements:

( ) Sprinkler    ( ) Air Conditioning                      ( ) Loading Docks – How many \_\_\_\_\_

( ) Overhead Crane Capacity \_\_\_\_\_                      ( ) Floor Specifications-Type \_\_\_\_\_

( ) Ceiling Heights \_\_\_\_\_                      ( ) Bay Widths \_\_\_\_\_

Special Building Requirements: \_\_\_\_\_

**V. UTILITIES**

Electricity:

Approximate KW demand \_\_\_\_\_                      Approximate KWH/month \_\_\_\_\_

Gas:

Natural Gas is:              ( ) Required              ( ) Preferred              ( ) Not Needed

Water:

Water usage per month \_\_\_\_\_                      Water purpose \_\_\_\_\_

Sewer:

Volume per month \_\_\_\_\_                      Content \_\_\_\_\_

**VI. TRANSPORTATION**

Production material arrive via              ( %) Air              ( %) Truck

Finished products distributed via              ( %) Air              ( %) Truck

List related requirements \_\_\_\_\_

\_\_\_\_\_

# WILLS POINT ECONOMIC DEVELOPMENT CORPORATION ASSISTANCE APPLICATION FORM & REQUIREMENTS

## VII. FINANCING

Approximate Capital Investment \$ \_\_\_\_\_

Plant \$ \_\_\_\_\_

Land \$ \_\_\_\_\_

Equipment \$ \_\_\_\_\_

Wills Point Economic Development Corporation assistance requested? ( ) Yes ( ) No

- If yes, type of assistance requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If request is made from WPEDC, please attach the following with application:

- Company Financial Balance Sheet
- Profit/Loss Statement (Minimum 3 Years)
- Company Pro-forma (3-5 Years)
- Tax Return (3 Years)
- If owned by individuals or partners, must furnish personal financial statements as well as corporate.
- Business Plan including Sales and Payroll Projection
- Company Bank - Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Contact Person: \_\_\_\_\_

## VIII. ENVIRONMENT

- ( ) Facility will have no environmental impact
- ( ) Facility will affect the environment in the following manner:

Content	Volume
Air _____	_____
Water _____	_____
Sewer _____	_____
Odor _____	_____
Noise _____	_____

**WILLS POINT ECONOMIC DEVELOPMENT CORPORATION  
ASSISTANCE APPLICATION FORM & REQUIREMENTS**

**IX. MOST CRITICAL NEEDS**

(In order of importance)

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

Additional information not listed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Texas Government Code Section 2264.01 Certification

Company certifies that Company, or a branch, division, or department of Company, does not and will not knowingly employ an undocumented worker. If, after receiving a public subsidy, Company or a branch, division, or department of company is convicted of a violation under 8 U.S.C. Section 1324a(f), Company shall repay the amount of the public subsidy paid by Wills Point EDC to Company with interest at a rate of 18% per annum, not later than the 120 days after the date that Company receives a notification of such a violation.

The company's representative that is authorized to enter into a binding agreement with Wills Point EDC is:

Printed Name & Title \_\_\_\_\_  
Signed \_\_\_\_\_  
Date \_\_\_\_\_

If you have any questions, please contact Pam Pearson at 903-873-3381 or [wpedc@sbcglobal.net](mailto:wpedc@sbcglobal.net). Upon completion, please return to:

Wills Point Economic Development Corporation  
P.O. Box 217  
Wills Point, TX 75169