



**CITY OF WILLS POINT
AGENDA
Tuesday, September 12, 2023**

**Location: Wills Point City Hall
518 Houston Street
Wills Point, TX 75169**

Time: 6:00 P.M.

NOTICE IS HEREBY GIVEN in accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Wills Point will conduct its Regular Meeting scheduled for 6:00 p.m. on September 12, 2023, located at City Hall, 518 Houston Street, Wills Point, Texas 75169 both in person for the public until the occupancy limits are reached given the social distancing restrictions and guidelines and this meeting also will be available by telephonic/video conference in order to comply with the public health goal of limiting face-to-face meetings (also called “social distancing”) and for the safety of our community to slow the spread of the Coronavirus (COVID-19).

This Notice and Meeting Agenda, is posted online at www.willspointtx.org

The public toll-free dial-in number to participate in the telephonic/video meeting is hosted through ZOOM. The virtual meeting instructions for online participation are:

The City of Wills Point is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting

Time: September 12, 2023, 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5601348524?pwd=SFNkV09zeTFWk3NGUHNMSWt6WWVvUT09>

Meeting ID: 560 134 8524

Passcode: 1HhdDS

One tap mobile

+13462487799,,5601348524#,,,,*838020# US (Houston)

+12532158782,,5601348524#,,,,*838020# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 9128 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 560 134 8524

Passcode: 838020

Find your local number: <https://us02web.zoom.us/j/838020>

PLEDGE OF ALLEGIANCE

INVOCATION

1) PUBLIC COMMENT / CITIZENS TO BE HEARD

**** The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not the subject of a public hearing or on the City Council agenda. For any item on the agenda and/or requiring a Public Hearing, the City Council will allow citizens or visitors to speak at the time the item appears on this agenda as indicated as "Public Hearing". The subject matter of a speaker's presentation during the "Public Comments" section should be one on which the City Council has legal authority to act, such as Council policy and legislative issues. Speakers should address their comments to the presiding officer, and not to any individual, city council member, or staff member. The Council prohibits disruptive comments from the public regarding staff or members of the Council. The speaker must avoid discussion of personalities, indecorous language, and refrain from personal attacks and verbal abuse. Complaints of discussion about individual council members, city staff, or City personnel that do not relate to their acts of omissions as representatives of the City will not be heard by the Council during the meeting. Charges or complaints about specific individuals shall be presented in writing to the Mayor or City Manager, as appropriate. Any disruptive behavior by the speaker or person in attendance at the council meeting may cause the individual to be removed from the meeting and charged with the crime of disrupting a lawful meeting.*

2) PUBLIC RECOGNITION – CITIZENS / EMPLOYEES

CHARLIE BROWN-CONWAY

GERALD HOLMES

ACTION ITEMS

- 3) CONSIDER DECLARATIONS OF CONFLICT OF INTEREST BY THE WILLS POINT CITY COUNCIL MEMBERS
- 4) MAYOR TURNER TO ISSUE PROCLAMATION PROCLAIMING OCTOBER 3, 2023, AS “NATIONAL NIGHT OUT” IN THE CITY OF WILLS POINT
- 5) MAYOR TURNER TO ISSUE PROCLAMATION DECLARING OCTOBER 14TH, 2023 “AVIATION DAY” AT THE VAN ZANDT COUNTY REGIONAL AIRPORT IN WILLS POINT, TEXAS
- 6) CONSIDER ORDINANCE 23-05 REPEALING IN ITS ENTIRETY CHAPTER 24, SECTION 24-3 ENTITLED “CURFEW HOURS FOR MINORS”; AND PROVIDING FOR AN EFFECTIVE DATE
- 7) CONSIDER RESOLUTION 23-26 APPROVING THE SUBMISSION OF AN APPLICATION FOR A SOLID WASTE GRANT FROM EAST TEXAS COUNCIL OF GOVERNMENTS
- 8) CONSIDER RESOLUTION 23-27 APPROVING THE EAST TEXAS COUNCIL OF GOVERNMENTS INTERLOCAL CONTRACT FOR 911 DATABASE MAINTENANCE
- 9) CONSIDER RESOLUTION 23-28 APPROVING THE EAST TEXAS COUNCIL OF GOVERNMENTS INTERLOCAL CONTRACT FOR GIS MAPPING SERVICES
- 10) CONSIDER RESOLUTION 23-29 APPROVING AND RE-ADOPTING THE INVESTMENT POLICY FOR THE CITY OF WILLS POINT
- 11) CONSIDER RESOLUTION 23-30 REVIEWING POLICY #812 RELATED TO CERTIFICATION PAY CONTAINED IN THE CITY OF WILLS POINT PERSONNEL POLICY AND PROCEDURE MANUAL
- 12) CONSIDER RESOLUTION 23-31 APPROVING AND AUTHORIZING THE WILLS POINT POLICE DEPARTMENT TO PARTICIPATE IN THE VAN ZANDT COUNTY DISTRICT ATTORNEY OFFICE TASK FORCE AND AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE ANY AND ALL DOCUMENTS RELATED TO THE SAME: APPROVING A MEMORANDUM OF UNDERSTANDING WITH VAN ZANDT COUNTY, TEXAS REGARDING THE VAN ZANDT COUNTY DISTRICT ATTORNEY OFFICE TASK FORCE POLICY AND PROCEDURES
- 13) CONSIDER APPROVAL OF INTERNAL ADMINISTRATIVE POLICY AND PROCEDURE (IAPP) #21 ESTABLISHING A POLICY FOR LONGEVITY PAY TO CITY OF WILLS POINT FULL TIME EMPLOYEES AFTER FIVE YEARS OF CONTINUOUS EMPLOYMENT
- 14) CONSIDER RESOLUTION 23-32 APPROVING AND AUTHORIZING THE RE-PLATTING OF REAL PROPERTY LOCATED ON NORTH 6TH STREET AND SITUATED WITHIN THE JAMES HAMILTON SURVEY, ABSTRACT NO. 409, VAN ZANDT COUNTY, TEXAS BEING PART OF LOTS 3A, 3B AND 3C, BLOCK 4 OF THE NIXON’S NORTHWEST ADDITION TO THE CITY OF WILLS POINT, TEXAS

- 15) CONSIDER APPROVAL TO SECURE SURVEY AND APPRAISAL FOR FUTURE SALE OF A CITY OWNED PROPERTY, SPECIFICALLY 0.970 OF AN ACRE OF LAND, PROPERTY ID R000036533, LEGAL DESCRIPTION BLK: 8, LOT: 1 & PT 2, OF THE NIXON'S NORTHWEST ADDITION AS WELL AS CITY OWNED PROPERTY PREVIOUSLY KNOWN AS N. 8TH STREET
- 16) CONSIDER RESOLUTION 23-33 APPROVING A FIRST AMENDED CITY OF WILLS POINT SOCCER FACILITY UTILIZATION AGREEMENT WITH THE WILLS POINT YOUTH SPORTS ASSOCIATION FOR THE USE OF THE LESTER PARK SOCCER FIELDS AND PROVIDING FOR AN EFFECTIVE DATE
- 17) CONSIDER RESOLUTION 23-34 APPROVING A MERCHANT SERVICES AGREEMENT BY AND BETWEEN THE CITY OF WILLS POINT, TEXAS AND J.P. MORGAN CHASE
- 18) CONSIDER RESOLUTION 23-35 AUTHORIZING THE MAYOR TO NEGOTIATE AND ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH LANGFORD COMMUNITY MANAGEMENT SERVICES, INC. FOR THE DEVELOPMENT OF A PLANNING GRANT APPLICATION TO THE TEXAS GENERAL LAND OFFICE AND PROVIDING GRANT ADMINISTRATION SERVICES
- 19) CONSIDER PROPOSAL FROM H&H ELECTRICAL CONTRACTORS, INC IN THE AMOUNT OF \$11,891.60 TO INSTALL AN AUTOMATIC TRANSFER SWITCH AT THE RAW WATER PUMP STATION
- 20) CONSIDER REQUEST FROM CHIEF AARON LONG AND QUOTE RECEIVED FROM TRINITY INNOVATIVE SOLUTIONS, LLC IN THE AMOUNT OF \$53,355.00 TO PURCHASE A MOBILE LICENSE PLATE READING TRAILER TO BE USED BY THE WILLS POINT POLICE DEPARTMENT
- 21) CONSIDER DIRECTION TO AMEND THE RLM LAWCARE AGREEMENT DATED OCTOBER 12, 2021, TO INCLUDE ADDITIONAL PROPERTIES THAT WERE AWARDED ON A MONTH-TO-MONTH BASIS ON SEPTEMBER 13, 2022, OR DIRECT STAFF TO CREATE REQUEST FOR PROPOSAL TO BE CONSIDERED AT THE OCTOBER MEETING TO ACQUIRE BID PROPOSALS
- 22) CONSIDER RESOLUTION 23-36 APPROVING AND AUTHORIZING EXECUTION OF THE CITY OF WILLS POINT, TEXAS AND MERITAIN HEALTH INC. SUMMARY OF MATERIAL MODIFICATION AND AMENDMENT #7 TO THE CITY OF WILLS POINT EMPLOYEE BENEFIT PLAN
- 23) **CONSENT AGENDA**
 - a) APPROVE MINUTES OF PREVIOUS MEETING
 - b) APPROVE MONTHLY BUDGET
 - c) HEAR PRESENTATION FROM VAN ZANDT COUNTY JUDGE, ANDY REESE AND EMERGENCY MANAGEMENT COORDINATOR, VICKI MCALISTER ON THE UPDATED VAN ZANDT COUNTY'S EMERGENCY MANAGEMENT MANUAL

- d) HEAR FROM DIANA MARTINEZ WITH FERRIS CONTAINERS LLC REGARDING THE TRANSITION FOR THE UPCOMING WASTE MANAGEMENT SERVICES CONTRACT TO BEGIN OCTOBER 1, 2023

24) ADJOURN

MAYOR/COUNCIL ITEMS OF COMMUNITY INTEREST AND/OR ITEMS FOR FUTURE COUNCIL CONSIDERATION SHOULD BE SENT TO LEANN OR PAM TO BE INCLUDED ON A FUTURE AGENDA.

The City Council for the City of Wills Point reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City office 48 hours prior to this meeting at 903-873-2578 so that appropriate arrangements may be made. Pursuant to Section 46.035(c), Texas Penal Code, the concealed or open carry of any firearm by a person licensed under Chapter 411, Subchapter H (Handgun Licensing Law), into the room or rooms in which any meeting of the City Council or any other board or commission that is subject to Chapter 551, Texas Government Code (Open Meetings Act) is prohibited.

I, Leann Holley, City Secretary certify that this Agenda notice was posted on September 8, 2023, at 7:30 a.m. at the Wills Point City Hall in compliance with the Texas Open Meetings Act, Section 551.043(a).



Leann Holley, City Secretary