

**CITY OF WILLS POINT**

**AGENDA**

**Tuesday, March 12, 2024**

**Location: Wills Point City Hall  
518 Houston Street  
Wills Point, TX 75169**

**Time: 6:00 P.M.**

**NOTICE IS HEREBY GIVEN** in accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Wills Point will conduct its Regular Meeting scheduled for 6:00 p.m. on March 12, 2024, located at City Hall, 518 Houston Street, Wills Point, Texas 75169 both in person for the public until the occupancy limits are reached given the social distancing restrictions and guidelines and this meeting also will be available by telephonic/video conference in order to comply with the public health goal of limiting face-to-face meetings (also called “social distancing”) and for the safety of our community to slow the spread of the Coronavirus (COVID-19).

This Notice and Meeting Agenda, is posted online at [www.willspointtx.org](http://www.willspointtx.org)

The public toll-free dial-in number to participate in the telephonic/video meeting is hosted through ZOOM. The virtual meeting instructions for online participation are:

**The City of Wills Point is inviting you to a scheduled Zoom meeting.**

**Topic: City Council Meeting**

**Time: March 12, 2024, 06:00 PM Central Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/5601348524?pwd=SFNkV09zeTFWK3NGUHNMSWt6WWwvUT09>**

**Meeting ID: 560 134 8524**

**Passcode: 1HhdDS**

**One tap mobile**

**+13462487799,,5601348524#,,,,\*838020# US (Houston)**

**+12532158782,,5601348524#,,,,\*838020# US (Tacoma)**

**Dial by your location**

**+1 346 248 7799 US (Houston)**

**+1 253 215 8782 US (Tacoma)**

**+1 669 900 9128 US (San Jose)**

**+1 312 626 6799 US (Chicago)**

**+1 646 558 8656 US (New York)**

**+1 301 715 8592 US (Washington DC)**

**Meeting ID: 560 134 8524**

**Passcode: 838020**

**Find your local number: <https://us02web.zoom.us/j/kehAbnmtRi>**

## **PLEDGE OF ALLEGIANCE**

### **INVOCATION**

#### **1) PUBLIC COMMENT / CITIZENS TO BE HEARD**

*\*\*\* The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not the subject of a public hearing or on the City Council agenda. For any item on the agenda and/or requiring a Public Hearing, the City Council will allow citizens or visitors to speak at the time the item appears on this agenda as indicated as "Public Hearing". The subject matter of a speaker's presentation during the "Public Comments" section should be one on which the City Council has legal authority to act, such as Council policy and legislative issues. Speakers should address their comments to the presiding officer, and not to any individual, city council member, or staff member. The Council prohibits disruptive comments from the public regarding staff or members of the Council. The speaker must avoid discussion of personalities, indecorous language, and refrain from personal attacks and verbal abuse. Complaints of discussion about individual council members, city staff, or City personnel that do not relate to their acts of omissions as representatives of the City will not be heard by the Council during the meeting. Charges or complaints about specific individuals shall be presented in writing to the Mayor or City Manager, as appropriate. Any disruptive behavior by the speaker or person in attendance at the council meeting may cause the individual to be removed from the meeting and charged with the crime of disrupting a lawful meeting.*

#### **2) PUBLIC RECOGNITION – CITIZENS / EMPLOYEES**

### ACTION ITEMS

- 3) CONSIDER DECLARATIONS OF CONFLICT OF INTEREST BY THE WILLS POINT CITY COUNCIL MEMBERS
- 4) CONSIDER RESOLUTION 24-05 AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD FOR WATER SYSTEM IMPROVEMENTS; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH
- 5) CONSIDER APPROVAL OF THE CITY OF WILLS POINT'S 2022-2023 AUDIT AS PRESENTED BY CAROLINE MCLANE CPA
- 6) CONSIDER ORDINANCE 24-02 REPEALING IN ITS ENTIRETY DIVISION 3 IN ARTICLE VI, CHAPTER 2, SECTION 2-336, ENTITLED "SPECIAL FUNDS"; AND PROVIDING FOR AN EFFECTIVE DATE
- 7) DISCUSS AND CONSIDER APPROVING THE RECOMMENDATION OF THE SELECTION REVIEW COMMITTEE, THE COMMITTEE'S SELECTION FOR ADMINISTRATION AND PROFESSIONAL SERVICES FOR THE CITY'S 2024-2025 TEXAS DEPARTMENT OF AGRICULTURE, TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – DOWNTOWN REVITALIZATION PROGRAM, GRANT APPLICATION PREPARATION AND PROJECT IMPLEMENTATION, IF AWARDED
- 8) CONSIDER APPROVAL TO SEEK REQUEST FOR PROPOSALS FOR THE CITY OF WILLS POINT'S BANKING DEPOSITORY SERVICES WITH AND EFFECTIVE DATE OF OCTOBER 1, 2024
- 9) CONSIDER RESOLUTION 24-06 APPROVING THE RENEWAL PROPOSALS AND AUTHORIZING THE EXECUTION OF THE COMMERCIAL SERVICE AGREEMENTS FOR THE CITY'S TELEPHONE SERVICES WITH ONE RING NETWORKS, INC.
- 10) CONSIDER CHANGE ORDER REQUEST NO. 6 IN THE AMOUNT OF \$16,974.00 TO BE USED FOR THE INSTALLATION OF 14 FT INFLUENT PIPING AS A REVISION AT THE WATER TREATMENT PLANT TO BE INCLUDED IN TWDB #62798
- 11) HEAR UPDATE FROM BOOKKEEPER, JENNIFER HOLCOMB REGARDING THE FY2024 SOLID WASTE GRANT PROGRAM AWARD IN THE AMOUNT OF \$1,900.00 AND UPCOMING 2024 TEXAS TRASH OFF CLEAN UP EVENT TO BE HELD APRIL 19-20, 2024
- 12) CONSIDER RESIGNATION OF JOHN YOUNG FROM THE BUILDING AND STANDARDS COMMISSION AND APPROVAL TO ADVERTISE FOR AN INDIVIDUAL TO FILL THE VACATED POSITION TO SERVE THE REMAINDER OF THE TERM
- 13) CONSIDER APPROVAL TO TERMINATE ALL AGREEMENTS WITH OPENGOV, INC. INCLUDING THE OPENGOV SOFTWARE SERVICES AGREEMENT EXECUTED ON AUGUST 14, 2020, AND THE BANKREC SOFTWARE SERVICES ORDER FORM EXECUTED ON MARCH 18, 2022, WITH AN EFFECTIVE DATE OF OCTOBER 1, 2024

- 14) HEAR UPDATE FROM CITY ADMINISTRATOR PAM PEARSON ON UPCOMING TOWN HALL MEETINGS SCHEDULED FOR BUSINESS OWNERS ON MARCH 19, 2024, AND CITIZENS OF WILLS POINT ON MARCH 21, 2024
- 15) HEAR REQUEST FROM INTERIM PUBLIC WORKS DIRECTOR, CHARLIE BROWN-CONWAY AND CONSIDER QUOTE RECEIVED FROM AREA WIDE PAVING, LLC IN THE AMOUNT OF \$19,430.00 FOR REPAIRS NEEDED TO CITY STREETS CAUSED BY DAMAGE DUE TO UTILITY LINE REPAIRS
- 16) HEAR REQUEST FROM INTERIM PUBLIC WORKS DIRECTOR, CHARLIE BROWN-CONWAY AND CONSIDER QUOTE RECEIVED FROM ZIMA JAGENBERG GROUP NOT TO EXCEED \$54,000 FOR REPAIRS NEEDED TO REPAIR THE BAR SCREEN AT THE CITY OF WILLS POINT WASTEWATER TREATMENT PLANT
- 17) CONSIDER RESOLUTION 24-07 APPROVING THE JOB ANALYSIS / JOB DESCRIPTION ESTABLISHING THE POSITION OF "ASSISTANT CITY ADMINISTRATOR" FOR THE CITY OF WILLS POINT
- 18) EXECUTIVE SESSION UNDER TEX. GOV'T CODE 551.074 – PERSONNEL MATTER CONSIDERING SUCCESSION PLAN UP TO AND INCLUDING APPOINTMENT OF "ASSISTANT CITY ADMINISTRATOR" FOR THE CITY OF WILLS POINT
- 19) RECONVENE INTO OPEN SESSION TO ACT ON MATTER FROM ITEM #18 AND ACTION IF NECESSARY
- 20) **CONSENT AGENDA**
  - a) APPROVE MINUTES OF PREVIOUS MEETING
  - b) APPROVE MONTHLY BUDGET
  - c) CONSIDER APPROVAL OF TABETHA SMITH AS ELECTION JUDGE FOR THE MAY 4, 2024, CITY OF WILLS POINT GENERAL ELECTION
- 21) ADJOURN


MAYOR/COUNCIL ITEMS OF COMMUNITY INTEREST AND/OR ITEMS FOR FUTURE COUNCIL

*The City Council for the City of Wills Point reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).*

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*Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City office 48 hours prior to this meeting at 903-873-2578 so that appropriate arrangements may be made. Pursuant to Section 46.035(c), Texas Penal Code, the concealed or open carry of any firearm by a person licensed under Chapter 411, Subchapter H (Handgun Licensing Law), into the room or rooms in which*

*any meeting of the City Council or any other board or commission that is subject to Chapter 551, Texas Government Code (Open Meetings Act) is prohibited.*

*I, Leann Holley, City Secretary certify that this Agenda notice was posted on May 8, 2024, at 2:30 p.m. at the Wills Point City Hall in compliance with the Texas Open Meetings Act, Section 551.043(a).*

  
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Leann Holley, City Secretary